



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3. Major Arterial Road, New Town, Kolkata - 700 156

Memo No: 3835/NTBC/NKDA/Admin-002/Gym, Darts, etc/2017/Vol-II

Dated: 30-06-2017

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from the bonafide experienced organization / Gymnasium / Health Institute / Licensed training personal for supply of one Trainer for the Gym at New Town Business Club as per schedule appended below

SCHEDULE

SI No	Particular	Quantity	Rate	Unit	Amount
1	Supply of 01 (one) experienced licensed trainer for the Gymnasium at New Town Business Club from 7:00AM to 01.00PM and 05.00PM to 09.00PM	1			

Salient points of Terms & Conditions

Last date of receiving quotations : 20-07-2017 up to 2.30PM
Date of opening of quotations : 20-07-2017 at 3:00PM
Reporting time : Successful bidder will have to report within 3 days from the date of issue of Acceptance Letter
Completion time : 6 (six) months from the date of issue of Work Order

General Conditions

- Conditional quotation will not be entertained and will be summarily rejected
- Rate with applicable taxes should be quoted both in figures and words
- The tenure of deployment is for 06 (six) months
- The deployment may be dismissed / withdrawn with 7 (seven) days' notice without involvement of financial liabilities
- The Authority deserves the right to refuse permission to issue quotation papers without assigning any reason what so ever and no challenge against such refusal will be entertained
- The Authority also reserves the right to accept or to reject any or all the quotations without assigning any reason whatsoever and does not bind himself even to accept the lowest rate
- Rates should be quoted inclusive of all charges
- No price escalation will be entertained

Qualifications of Trainers

- Physical appearance must be pleasing and well behaved with good communication skills
- Must be physically fit to attend Gym regularly
- Educational qualification must be minimum 10th passed
- Must have been trained under widely known body builder for at least 2 (two) years (print proof of master trainer to be submitted)
- Must have experience for at least 1 (one) year as a physical trainer in any renowned gymnasium in and around Kolkata
- Must have been equipped with National/State/District level certificate of competence of a body builder and master trainer
- All the above documents to be submitted in original when called for and photocopies to be produced along with NIQ



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Other Statutory Conditions

- 2 (two) trainers are to be provided for 2 (two) shifts, i.e from 7.00AM to 01.00PM and 05:00PM to 09:00PM
- Gym remains open in all days of a week except Monday, even remains opened on holidays
- Substitute trainer(s) to be provided in case of absence of the regular trainers for any shift of the day
- For unauthorized absences of trainers of any shift, payment will be deducted from the bill on pro-rata basis and no request in this matter shall be entertained


General Manager
New Town Business Club

Memo No: 3835/1(5)/NTBC/NKDA/Admin-002/Gym, Darts, etc/2017/Vol-II

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Copy forwarded to

1. Administrative Officer – I, NKDA
2. The Finance Officer, NKDA
3. PA to Chairman, NKDA
4. PA to CEO, NKDA
5. Notice Board


General Manager
New Town Business Club